

ISMM Full Day International Seminar 2017

Registration Form for Participants

NOTE: Please complete separate Registration Form for each Delegate / Participant.

24th October 2017, Kingsbury Hotel, Colombo, Sri Lanka.

“Leveraging Supply Chain Management to enhance Sustainability”

Please ensure that each Delegate / Participant completes all the questions in the Registration Form before forwarding same to the ISMM through email: int.seminar2017@ismm.lk or by post addressed to “Mr. Lionel Gunapala, Coordinator, Institute of Supply and Materials Management, OPA Building, No.275/75, Prof. Stanley Wijesundera Mawatha, Colombo 07 and please indicate “Registration for the ISMM International Seminar/Banquet Dinner” at the top left corner of the envelope or the subject line of the e-mail. You will receive an acknowledgment from the ISMM Office once we receive your reservation.

Please note that the cost per foreign delegates is inclusive of Two Nights Hotel accommodation and the International Seminar Fee. Once the Registration Form is sent, please be obliged to make your payment on or before 18th October the latest.

Rates for Local Participants

Members/Students Rs.7,500/=

Non-members Rs.8,500/=

Rates for Foreign Delegates

Option I USD 400 (per head)
Five Star Hotel Fee (Two Nights) and
International Seminar Fee

Option II USD 275 (per head)
Budget Hotel Fee (Two Nights) and
International Seminar Fee

For Local Participants we accept Card Payments (both Credit & Debit, except American Express Cards) / Cheques / Cash / Bank Transfers / Direct Deposits. The relevant bank details are as follows;

Account Holder: Institute of Supply and Materials Management

Bank: Bank of Ceylon

Branch: Independence Square

Current Account No.: 74668943

Cheques should be drawn in favour of the “Institute of Supply and Materials Management”

For Foreign Delegates the relevant bank details are as follows;

Account Holder: Institute of Supply and Materials Management, Sri Lanka

Bank: Bank of Ceylon

Branch: Independence Square

Current Account No.: 74668943

<u>Bank Code</u>	<u>Branch Code</u>	<u>Swift Code</u>
7010	453	BCEYLKLX

NB: If you make any online payment or direct deposit, please make sure to share the reference/s with ISMM through email: accountismm@gmail.com and get acknowledgement for same. All payments made will be acknowledged by a valid receipt issued by the Institute.

Please make your booking for the International Seminar and Banquet Dinner as soon as possible as accommodation is limited at both events.

Banquet Dinner will take place on the same day to commemorate our 45th Anniversary from 19.30 hrs onwards at the same venue which will also be opened for the Local and Foreign Delegates.

Rates for Local Participants

Members/Students Rs.4,000/=

Member & Spouse Rs.6,750/=

Non-members Rs.4,500/=

Rates for Foreign Delegates

Foreign Delegates USD 30 (per head)

*** Fields marked with an asterisk are required to be completed.**

Title (e.g. Mr. / Mrs. / Miss / Dr / Prof.) *

Full Name *

Name with initials *

Association Name / Organisation Name *

Contact Nos. (Mobile & Telephone) *

Email Address/s *

Position in Association / Organisation (for foreign delegates)

Job Title *

Entitled Category *

International Seminar

ISMM Member ISMM Student Non-member Foreign Delegate

For Foreign Delegates

Option I

Option II

Banquet Dinner

ISMM Member ISMM Member & Spouse ISMM Student Non-member

Foreign Delegate

Please tick the appropriate box below to reserve your seat for the particular event/s; *

International Seminar Banquet Dinner Both events

Meal Preference *

Chicken Fish Veg.

NB: If any ISMM Member/Student or Non-member is interested in obtaining sponsorships, you may obtain the sponsorship letters from ISMM Office on prior request and the sponsors will be benefited in numerous ways based on their sponsorship amount. An e-Banner for Rs.25,000/= entitles you to a Free Ticket for International Seminar or Dinner.

TERMS AND CONDITIONS

Cancellation Policy

Cancellations must be in writing and received on or before 18th October 2017. No refunds shall be given for cancellations received after the aforementioned date. Transferring the registration to another colleague is accepted.

ISMM reserves the right to make any changes to the programme without notification.

Photo Release

Photographs and videos will be taken during the International Seminar and may be used in ISMM news or promotional material whether in print, electronic or other media, including the ISMM website.